

Volunteer Centre Sutton Person Specification MAPS Volunteer Advocate

Experience	<ul style="list-style-type: none"> • Knowledge of young people and their needs in either a professional or domestic setting • Experience of attending and participating in meetings • Experience of keeping written records
Awareness	<ul style="list-style-type: none"> • Of advocacy and the role of an advocate • Of issues affecting young people and families • Of the importance of confidentiality • Of the importance of maintaining boundaries • Of keeping paperwork confidential • Of the importance of attending debrief sessions with the advocacy coordinator
Skills & Abilities	<ul style="list-style-type: none"> • A positive attitude towards young people and a desire to support them • To be a positive role model for young people at all times • Ability to develop a relationships/build rapport with a young people in a short space of time • Ability to set and maintain professional boundaries • Ability to listen effectively • Ability to keep sensitive personal information confidential and secure • Ability to manage time professionally and effectively • Ability to attend and receive supervision and debrief sessions • Ability to adhere to MAPS safe guarding policy • Ability to adhere to Volunteer Centre Sutton's Equality and Diversity policy • Ability to demonstrate commitment and patience • Ability to be non judgemental • Ability to be creative in your approach to representing children's views using a variety of mediums. • Ability to communicate child's voice effectively using a variety of mediums • Ability to adhere to legal timeframes
Additional Factors	<ul style="list-style-type: none"> • Advocacy meetings generally take place within the working week 9am-5pm. Some availability to volunteer within the working week is required. Meetings usually last between 1-2 hours.