



Volunteer Centre Sutton
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Volunteer role description

Covid-19 Vaccination Programme

Patient Transport Driver

Organisation	This is a coordinated effort between NHS Sutton CCG and Volunteer Centre Sutton
Role Title	Patient Transport Driver
Location	There are two sites, in different areas of the borough – SM1 and SM6.
Time Commitment	<ul style="list-style-type: none"> • Drivers can volunteer from half a day to 5 full days a week. • The volunteer car scheme books journeys between 8am to 6pm Monday to Saturday.
Why you are needed	<ul style="list-style-type: none"> • To provide transport to vaccination appointments for passengers who have no access to, or difficulty using, public transport.
What you will be doing	<ul style="list-style-type: none"> • Collecting passengers and driving them to and from the vaccine site. • Assisting passengers getting into or out of the car if they require it. • Ensuring any luggage, walking aids, wheelchairs etc., are safely stowed. • Waiting for passengers attending appointments or, depending on the length of appointment, leaving them and returning later to take them home. • Drivers will be using their own cars and are based at home. • The journeys will usually start where possible, within the drivers' local community area.
Skills, experience and attributes required	<ul style="list-style-type: none"> • Have a helpful and caring manner, being warm and friendly to patients during transit to and from the vaccine site. • Good communication skills with an ability to respond to issues if they arise. • Reliable and trustworthy and able to respect confidentiality. • The ability to be self-motivated and confident to work on your own using your own initiative with background support from staff. • Due to the nature of the role, volunteers will need to be 18+.
What is in it for you	<ul style="list-style-type: none"> • Playing a key role in assisting those who would otherwise not be able to reach a vaccine site for their Covid-19 boosters and flu vaccinations. • Building confidence due to talking to a huge variety of different people. • Becoming more integrated in the local community due to spending time with many different Sutton residents.
DBS requirements	<ul style="list-style-type: none"> • An enhanced DBS will be required for this role. • Volunteer Centre Sutton can request this on your behalf.



Driving license requirements	<ul style="list-style-type: none"> • Vehicles must have a valid Tax, Mot and Insurance as well as being road worthy. • Any incidents or accidents affecting passenger or volunteer safety whilst on duty must be reported to the Car Scheme Coordinator. Further details will be provided during training.
Volunteer expenses	<ul style="list-style-type: none"> • Travel expenses will be paid on a set mileage basis for all journeys undertaken. • The Volunteer Car Scheme will repay any other expenses (e.g. parking fees for driver meetings etc.) on production of receipts. • Further details regarding the expenses process will be explained during the application process.
Induction and training process	<ul style="list-style-type: none"> • Each volunteer role will have bespoke training. This will involve online modules to work through and in some instances on-site face to face training. This will be confirmed upon application.
Support available	<ul style="list-style-type: none"> • Regular Updates and Driver Meetings. • Opportunity to offer feedback and input. • Dedicated Driver number for staff support. • Open door policy to the Car Scheme team.
What to do if you are interested	<ul style="list-style-type: none"> • Please fill out the online application form here: Vaccination Site Volunteering Application Form. • Thank you for your interest. We will be in touch as soon as possible with further information about the role and what happens next!
Additional Information	<ul style="list-style-type: none"> • Twice weekly lateral flow tests will be required for this role. • PPE appropriate to the role will be provided.